

BOARDING HOME STAFF RECORD

BOARDING HOME NAME:							LICENSE NUMBER:					INSPECTION DATE:				
LICENSOR NAME:							Inspection Type: <input type="checkbox"/> Initial <input type="checkbox"/> Full <input type="checkbox"/> Follow up <input type="checkbox"/> Monitoring <input type="checkbox"/> Complaint: # _____									
	Name	Title	Hire Date	Orient	BGI	CPR	First Aid	HIV AIDS	TB	Food Card	Basic/ Mod	Nurse Deleg	Specialty: DDD/MH Dementia	Admin. Training	CE – 10 per year *6/10 SDC	
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Where applicable, RCS staff may place a check in the boxes to note the requirement is met. If issue or concern is identified, include all pertinent information such as date, results and/or other data to support the finding of non-compliance with regulation.

NEW TRAINING REQUIREMENTS:

WAC 388-112-0040 Who is required to complete orientation, and when must it be completed? Boarding Homes (2) Boarding home administrators (or their designees), caregivers, and all paid or volunteer staff who begin work September 1, 2002 or later must complete orientation before having routine interaction with residents. Orientation must be provided by appropriate staff.

WAC 388-112-0260 What are the CPR and first-aid training requirements? Boarding Homes (4) Boarding home administrators who provide direct care, and caregivers must possess a valid CPR and first-aid card or certificate within thirty days of employment, and must maintain valid cards or certificates. Boarding home licensed nurses must possess a valid CPR card or certificate within thirty days of employment, and must maintain a valid card or certificate.

WAC 388-112-0075 Who is required to complete basic training, and when? Boarding Homes (4) Boarding home administrators (or their designees), except administrators with a current nursing home administrator license, must complete basis training and demonstrate competency within one hundred twenty days of employment or within one hundred twenty days of September 1, 2002, which ever is later. (5) Caregivers must complete basic training within one hundred twenty days of when they begin providing hands-on personal care or within one hundred twenty days of September 1, 2002, whichever is later. Until competency in the basic training has been demonstrated, caregivers may not provide hands-on personal care without direct supervision.

WAC 388-112-0105 Who may take modified basic training instead of the full basic training? Modified basic training may be taken, instead of the full basic training, by a person who can document that they have successfully completed training as a registered or licensed practical nurse, certified nursing assistant, physical therapist, occupational therapist, or Medicare-certified home health aide.

WAC 388-112-0165 Who is required to complete caregiver specialty training, and when? Boarding Homes If a boarding home serves one or more residents with special needs, caregivers must complete caregiver specialty training and demonstrate competency. (1) If the caregiver specialty training is integrated with basic training, caregivers must complete the caregiver specialty training within one hundred twenty days of when they begin providing hands-on personal care to a resident having special needs or within one hundred twenty days of September 1, 2002, whichever is later. (2) If the caregiver specialty training is not integrated with basic training, caregivers must complete the relevant caregiver specialty training within ninety days of completing basic training. (3) Until competency in the caregiver specialty has been demonstrated, caregivers may not provide hands-on personal care to a resident with special needs without direct supervision.

WAC 388-112-0245 Who is required to complete continuing education training, and when? Boarding Homes (3) Boarding home administrators (or their designees) and caregivers must complete ten hours of continuing education each calendar year (January 1 through December 31), after the year in which they successfully complete basic or modified basic training. A boarding home administrator with a current nursing home administrator license is exempt from this requirement. (4) Continuing education must be on a topic relevant to the care setting and care needs of residents in boarding homes. **WAC 388-110-220 (3) (d)** Ensure that each staff who works directly with residents has at least six hours of continuing education per year related to dementia, including Alzheimer's. This six hours may be part of the ten hours required by WAC 388-110-0205.

WAC 388-112-0195 Who is required to complete nurse delegation core training, and when? Boarding Homes (2) Before performing any delegated nursing task, boarding home staff must: (a) Successfully complete DSHS-designated nurse delegation core training/ (b) Be a nursing assistant registered or certified under chapter 18.88A RCW; and (c) If a registered nursing assistant successfully completes basic training.